ASHOKA REFINERIES LIMITED

ARCHIVAL POLICY FOR MATERIAL EVENTS / INFORMATION DISCLOSED TO STOCK EXCHANGES

Effective Date: 13.08.2026
Approved by the Board of Directors on: 13.08.2026

1. PURPOSE

This Policy is framed pursuant to Regulation 30(8) of the SEBI LODR Regulations and governs hosting and archival of material event/information disclosures made to the stock exchange(s).

2. WEBSITE HOSTING PERIOD

Disclosures made under Regulation 30 shall remain available on the Company's website for the minimum period prescribed under the SEBI LODR Regulations, presently five years from the date of disclosure, subject to any longer period prescribed by applicable law.

3. ARCHIVAL

After expiry of the minimum website-hosting period, disclosures may be moved to an archive in accordance with this Policy. Archived disclosures shall remain reasonably accessible and identifiable.

4. ACCESS TO ARCHIVED INFORMATION

The Company may provide access to archived information through an archive section, electronic records or other appropriate means. Archived information shall not be altered without proper controls.

5. RESPONSIBILITY

The Company Secretary/Compliance Officer shall coordinate implementation, ensure that required disclosures remain available for the prescribed period and oversee archival arrangements.

6. ARCHIVAL RECORD

Where practicable, the Company shall retain the date of original disclosure, subject matter, stock exchange reference and date of archival.

7. RECORD RETENTION

Archived disclosures shall be retained in a manner reasonably protecting them against unauthorised alteration, loss or destruction and for the period required under applicable law and the Company's record-retention framework.

8. WEBSITE AND DISCLOSURE

This Policy shall be made available on the Company's website. The archival process shall not be used to remove a disclosure before expiry of the statutory minimum hosting period.

9. CHANGES IN LAW

Any amendment to Regulation 30, Regulation 30(8), the SEBI LODR Regulations or other applicable law relating to website hosting or preservation shall prevail over inconsistent provisions of this Policy.

10. REVIEW AND AMENDMENT

The Board may review and amend this Policy whenever necessary, including due to changes in law or disclosure practices.

For Ashoka Refineries Limited

Sd/-
Hifzul Rahim
(Managing Director)
DIN: 08491854 | Place: Raipur, Chhattisgarh